



## State of Arizona Board of Chiropractic Examiners

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5060 North 19<sup>th</sup> Avenue Suite 416 • Phoenix, Arizona 85015  
Voice: (602) 864-5088 FAX (602) 864-5099  
TTY (800) 367-8939 (AZ Relay Service)

### Physical Medicine Modalities and Therapeutic Procedures and Acupuncture Certification Requirements

The Board accepts applications for specialty certification at all times. Once we receive your completed application and all required documentation, staff will place your application on the next available meeting agenda for consideration by the Board. The deadline for Board review is generally two weeks prior to that month's meeting.

The specialty certification **application fee** is \$100.00. Before you can practice the certification for which you are applying the Board must approve your application, you must pay the **certification fee** of \$100.00, and you must have a certificate number issued to you. If you perform acupuncture or physical medicine modalities and therapeutic procedures before these requirements are met, the Board may sanction your license and/or deny your certification. Please do not submit the certification fee until the Board has approved your application.

#### Physical Medicine Modalities and Therapeutic Procedures Certification Requirements:

1. You must be actively licensed to practice chiropractic in the state of Arizona.
2. You must have completed 120 hours of study in physical medicine modalities and therapeutic procedures at an accredited chiropractic college or postgraduate study with an instructor on the active or postgraduate staff of an accredited chiropractic college.
3. You must have scored 375 or better on the NBCE physiotherapy examination.
4. You must complete the application for specialty certification.
5. You must pay the \$100.00 application fee.
6. The Board must approve your certification.
7. You must pay the \$100.00 certificate issuance fee.

#### Acupuncture Certification Requirements:

1. You must be actively licensed to practice chiropractic in the state of Arizona.
2. You must have completed 100 hours of study in acupuncture at an accredited chiropractic college or postgraduate study with an instructor on the active or postgraduate staff of an accredited chiropractic college.
3. You must have scored 375 or better on the NBCE acupuncture examination.
4. You must complete the application for acupuncture certification.
5. You must pay the \$100.00 application fee.
6. The Board must approve your certification.
7. You must pay the \$100.00 certificate issuance fee.

**Required Documents:**

- A complete application for specialty certification.
- Official transcripts demonstrating successful completion of 120 hours of coursework in physical medicine modalities and therapeutic procedures or 100 hours of coursework in acupuncture. All transcripts must be sent directly to the Board from the college.
- Official NBCE transcript showing a score of 375 or better on the physiotherapy or acupuncture examination. All transcripts must be sent directly to the Board from NBCE.
- Application fee of \$100.00. Check or money order only (no cash or credit cards.).

If you have any questions, please call our office at (602) 864-5088 or visit our web site at **[www.azchiroboard.us](http://www.azchiroboard.us)**



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## Application for Specialty Certification

1. Please mark the specialty certification for which you are applying:

Acupuncture       Physical Medicine Modalities and Therapeutic Procedures

2. Name: \_\_\_\_\_

3. License Number: \_\_\_\_\_

4. Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_

5. Coursework: You must have your official transcript, showing completion of the appropriate coursework, submitted directly from the accredited chiropractic college or postgraduate course provider.

Name of chiropractic college or postgraduate coursework provider: \_\_\_\_\_

Are your coursework transcripts already in your licensing file?  Yes  No

6. NBCE Examination: You must have your official transcript of scores for the appropriate specialty examination submitted to the Board directly from the NBCE.

Are your NBCE scores already in your licensing file?  Yes  No

7. Application fee: You must pay the application fee of \$100.00. Please make your check payable to "Arizona Board of Chiropractic Examiners." (The Board does not accept cash or credit cards. All application fees are non-refundable.)

8. Certification:

I am the person whose name appears above, and herein state that all information contained in this application is true and correct.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_,

Notary Signature: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

# Application Deadlines

## Specialty Certification & Reinstatement Application Deadlines

The Board meeting schedule and deadlines for Board consideration of a specialty certification or reinstatement application at each Board meeting are listed below. Your application must be **complete** by the deadline provided in order for your application to be considered by the Board on the associated meeting date. A complete application means that the Board has received your completed and notarized application forms and all supporting documentation. Please refer to the instructions for the application you are submitting to determine what documentation is required to complete your application.

### Meeting Dates

January 15, 2014  
February 19, 2014  
March 19, 2014  
April 9, 2014  
May 14, 2014  
June 18, 2014  
July 16, 2014  
August 13, 2014  
September 17, 2014  
October 15, 2014  
November 19, 2014  
December 17, 2014

### Deadline Dates

January 2, 2014  
February 5, 2014  
March 5, 2014  
April 2, 2014  
April 30, 2014  
June 4, 2014  
July 2, 2014  
July 30, 2014  
September 3, 2014  
October 1, 2014  
November 5, 2014  
December 3, 2014

Please note that these are firm deadlines and Board staff cannot waive them for any applicant.