



State of Arizona Board of Chiropractic Examiners

1951 West Camelback Suite 330 • Phoenix, Arizona 85015
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www.chiroboard.az.gov

Physical Medicine Modalities and Therapeutic Procedures and Acupuncture Certification Requirements

The Board accepts applications for specialty certification at all times. Once we receive your completed application and all required documentation, staff will place your application on the next available meeting agenda for consideration by the Board. The deadline for Board review is two weeks prior to that month's meeting.

The specialty certification **application fee** is \$100.00. Before you can practice the certification for which you are applying the Board must approve your application, you must pay the **certification fee** of \$100.00, and you must have a certificate number issued to you. If you perform acupuncture or physical medicine modalities and therapeutic procedures before these requirements are met, the Board may sanction your license and/or deny your certification. Please do not submit the certification fee until the Board has approved your application.

Physical Medicine Modalities and Therapeutic Procedures Certification Requirements:

1. You must be actively licensed to practice chiropractic in the state of Arizona.
2. You must have completed 120 hours of study in physical medicine modalities and therapeutic procedures at an accredited chiropractic college or postgraduate study with an instructor on the active or postgraduate staff of an accredited chiropractic college.
3. You must have scored 375 or better on the NBCE physiotherapy examination.
4. You must complete the application for specialty certification.
5. You must pay the \$100.00 application fee.
6. The Board must approve your certification.
7. You must pay the \$100.00 certificate issuance fee.

Acupuncture Certification Requirements:

1. You must be actively licensed to practice chiropractic in the state of Arizona.
2. You must have completed 100 hours of study in acupuncture at an accredited chiropractic college or postgraduate study with an instructor on the active or postgraduate staff of an accredited chiropractic college.
3. You must have scored 375 or better on the NBCE acupuncture examination.
4. You must complete the application for acupuncture certification.
5. You must pay the \$100.00 application fee.
6. The Board must approve your certification.
7. You must pay the \$100.00 certificate issuance fee.

Required Documents:

- A complete application for specialty certification.
- Official transcripts demonstrating successful completion of 120 hours of coursework in physical medicine modalities and therapeutic procedures or 100 hours of coursework in acupuncture. All transcripts must be sent directly to the Board from the college.
- Official NBCE transcript showing a score of 375 or better on the physiotherapy or acupuncture examination. All transcripts must be sent directly to the Board from NBCE.
- Application fee of \$100.00. Check or money order only (no cash or credit cards.).

If you have any questions, please call our office at (602) 864-5088 or visit our web site at **www.chiroboard.az.gov**



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Application for Specialty Certification

1. Indicate the type of certification for which this application is made:

- Physical Medicine Modalities & Therapeutic Procedures Certification
 Acupuncture Certification

2. Name: _____

3. License Number: _____

4. Mailing Address: _____

City: _____ State: _____ Zip: _____

5. Practice Street Address: _____

City: _____ State: _____ Zip: _____

6. Coursework: You must have your official transcript, showing completion of the appropriate coursework, submitted directly from the accredited chiropractic college or postgraduate course provider. Please provide the name of the chiropractic college or postgraduate coursework provider with which you completed your coursework: _____

7. NBCE Examination: You must have your official transcript showing a passing score for the appropriate specialty examination submitted to the Board directly from the NBCE.

8. Application fee: You must submit the application fee of \$100.00 with your application. You may pay the fee by check or money order made payable to the Arizona Chiropractic Board. The Board does not accept cash or credit cards. All application fees are non-refundable.

I, the undersigned, do hereby swear and affirm that I am the applicant listed above and the foregoing statements contained in this application are true and correct.

Applicant's signature: _____ Date: _____

State of _____

County of _____

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public

My Commission Expires:

Application Deadlines

Specialty Certification & Reinstatement Application Deadlines

The Board meeting schedule and deadlines for Board consideration of a specialty certification or reinstatement application at each Board meeting are listed below. Your application must be **complete** by the deadline provided in order for your application to be considered by the Board on the associated meeting date. A complete application means that the Board has received your completed and notarized application forms and all supporting documentation. Please refer to the instructions for the application you are submitting to determine what documentation is required to complete your application.

Meeting Dates

January 14, 2015
February 18, 2015
March 18, 2015
April 15, 2015
May 13, 2015
June 17, 2015
July 15, 2015
August 19, 2015
September 16, 2015
October 14, 2015
November 18, 2015
December 16, 2015

Deadline Dates

January 1, 2015
February 4, 2015
March 4, 2015
April 2, 2015
April 29, 2015
June 3, 2015
July 1, 2015
July 29, 2015
September 2, 2015
September 30, 2015
November 4, 2015
December 2, 2015

Please note that these are firm deadlines and Board staff cannot waive them for any applicant.