



State of Arizona Board of Chiropractic Examiners

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Continuing Education Course Requirements & Compliance Reporting

This document is intended to help you determine whether a course will qualify for continuing education credit and learn how to report courses you have taken on your renewal form.

Live In-Person Courses

To qualify for credit in Arizona, a live, in-person continuing education course must:

- A. Be provided by an accredited college or university. (This does not include sponsored or co-sponsored courses or those taught by an adjunct faculty member of an accredited college or university.)

OR

Be provided by the American Chiropractic Association or the International Chiropractors Association.

OR

In cases of CPR, be provided by the American Heart Association, the American Red Cross or an ASHI training program.

OR

Be approved by the State of Arizona, Board of Chiropractic Examiners. If the Board approved the course, it will have an approval number that begins with the letters "AZCE".

AND

- B. Be on one or more of the following subjects:
- Adjusting techniques
 - Spinal analysis
 - Physical medicine modalities and therapeutic procedures
 - Record keeping and documentation
 - Ethics
 - CPR (up to four hours)
 - Public health
 - Communicable diseases
 - Sexual boundaries
 - Emergency procedures
 - Acupuncture
 - Nutrition

- Examination
- Assessment and diagnostic procedures to include physical, orthopedic, and neurological procedures
- Radiographic technique
- Diagnostic imaging and interpretation
- Laser as permitted by law
- Clinical laboratory procedures limited to urine collection, fingerpicks and venipuncture (not to be confused with evaluation of lab reports)
- Anatomy
- Physiology
- Bacteriology
- Chiropractic orthopedics and neurology
- Chemistry
- Pathology
- Patient management
- Evidence-based clinical intervention models
- Symptomatology
- Arizona jurisprudence
- Participation in the NBCE examination development or administration.

AND

- C. Be comprised of 50 continuous minutes of instruction for each hour of continuing education credit awarded.

Online Courses

To qualify for credit in Arizona, an online continuing education course must:

- A. Be through an accredited college or university that received Board approval to provide the course. If the Board approved the course, it will have an approval number that begins with the letters "AZCE".

AND

- B. Be on one or more of the following subjects:
 - Adjusting techniques
 - Spinal analysis
 - Physical medicine modalities and therapeutic procedures
 - Record keeping and documentation
 - Ethics
 - CPR (up to four hours)
 - Public health
 - Communicable diseases
 - Sexual boundaries
 - Emergency procedures
 - Acupuncture

- Nutrition
- Examination
- Assessment and diagnostic procedures to include physical, orthopedic, and neurological procedures
- Radiographic technique
- Diagnostic imaging and interpretation
- Laser as permitted by law
- Clinical laboratory procedures limited to urine collection, fingerpicks and venipuncture (not to be confused with evaluation of lab reports)
- Anatomy
- Physiology
- Bacteriology
- Chiropractic orthopedics and neurology
- Chemistry
- Pathology
- Patient management
- Evidence-based clinical intervention models
- Symptomatology
- Arizona jurisprudence

AND

- C. Be comprised of 50 continuous minutes of instruction for each hour of continuing education credit awarded.

Credit for Teaching

The following rules apply when receiving continuing education credit for teaching:

- A. You must teach a post-graduate course that has been pre-approved by the Board for continuing education credit as a faculty member of a college or university that is accredited by or is in good standing with the Council on Chiropractic Education or is accredited by an accrediting agency recognized by the United States Department of Education or the Private Postsecondary Education Board during the renewal year.

AND

- B. The course must be on one or more of the following subjects:
 - Adjusting techniques
 - Spinal analysis
 - Physical medicine modalities and therapeutic procedures
 - Record keeping and documentation
 - Ethics
 - CPR (up to four hours)
 - Public health
 - Communicable diseases
 - Sexual boundaries
 - Emergency procedures

- Acupuncture
 - Nutrition
 - Examination
 - Assessment and diagnostic procedures to include physical, orthopedic, and neurological procedures
 - Radiographic technique
 - Diagnostic imaging and interpretation
 - Laser as permitted by law
 - Clinical laboratory procedures limited to urine collection, fingerpicks and venipuncture (not to be confused with evaluation of lab reports)
 - Anatomy
 - Physiology
 - Bacteriology
 - Chiropractic orthopedics and neurology
 - Chemistry
 - Pathology
 - Patient management
 - Evidence-based clinical intervention models
 - Symptomatology
 - Arizona jurisprudence
- C. Continuing education credits are calculated as one credit of continuing education for each hour (50 continuous minutes) of post-graduate course instruction.
- D. A maximum of six credits of continuing education credit may be earned in this manner annually.

Reporting Continuing Education Compliance

You will be required to document your continuing education compliance on your annual license renewal application by providing the following information:

- A. Whether you completed the required continuing education for the calendar year. Please answer “yes” or “no.” Do NOT leave the question blank, answer “N/A”, circle the answer, or enter a check mark.
- B. The date you took your continuing education course, to include the day, month and year.
- C. The course subjects. You must list the **subjects** taught during the continuing education course you completed on your renewal form. Please do not list the title of the course, as it does not always indicate the subjects taught during the course. Topics may include:
- Adjusting techniques
 - Spinal analysis
 - Physical medicine modalities and therapeutic procedures
 - Record keeping and documentation

- Ethics
- CPR (up to four hours)
- Public health
- Communicable diseases
- Sexual boundaries
- Emergency procedures
- Acupuncture
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- Chemistry
- Pathology
- Patient management
- Evidence-based clinical intervention models
- Symptomatology
- Arizona jurisprudence
- Participation in the NBCE examination development or administration.

D. The name of the course provider. If the course was provided directly by an accredited college or university, the American Chiropractic Association or International Chiropractic Association, or the American Heart Association or American Red Cross, you must provide this information on your license renewal application.

OR

The Board approval number for the course. This applies to live, in-person courses that were not provided directly by an accredited college or university and to ALL online courses. If the Board has issued an approval number, that number will begin with the letters "AZCE" and should be obtained from the course sponsor or instructor.

You must retain documentation of continuing education compliance that meets the requirements of statute and rule for a minimum of five years. The Board does not receive those records or retain them in your licensing file.