## **Notice of Records Transfer Form**

On February 19<sup>th</sup>, 2014, The State of Arizona Board of Chiropractic Examiners developed a new form to assist in the notification to the Board of the transfer of patient records pursuant to ARS 32-3211 (A) and A.A.C. R4-7-902(5) & (6). This form may be used in the event of a Licensed Chiropractor's retirement, close of practice, relocation, as well as demise. Pursuant to A.A.C. R4-7-902(6) patient records must be maintained for six years after the last treatment date, or for a minor, six years after the minor's 18<sup>th</sup> birthday.

Please contact Board staff if you have any questions or concerns regarding the use of this form.